

**University of Arkansas at Little Rock
Office of Financial Services**

Instructions: Please complete one survey for each service area you are evaluating. When complete, print the form and send to the Office of Financial Services by campus mail.

Office providing service....

- Accounts Payable
- Payroll
- Property
- General Accounting
- Cashiers
- Student Accounts

1 – Strongly agree
2 – Agree
3 – Disagree
4 – Strongly disagree
5 – Not applicable

How does this department or service area rate?	1	2	3	4	5
I was treated with respect.					
The staff was knowledgeable.					
The staff was helpful.					
My questions and concerns were addressed in a timely manner.					
The services I needed were provided.					

What brought you to this office? _____

How can we improve our services? _____

What are we doing well? _____

General comments: _____

May we contact you to ask some follow-up questions? If so, please complete the following:

Name: _____

Department: _____

Phone: _____

E-mail: _____

Thank You!

Please print the form and send to the Office of Financial Services by campus mail or bring in person to the first floor of the Administration North Building.