U A L R

On Campus Property Reassignment Form

Item Number	Permanent Tag Number	Asset Description w/ Serial Number	Previous Location	New Location	New Custodian

Organization Transferring Property	**Org Code**	**Signature**	**Date**
Organization Accepting Property	**Org Code**	**Signature**	**Date**
Financial Services		**Signature**	**Date**

Please forward original to Property Accounting and retain a copy for your records.

FIX002

Print Reset